

OTMS User Guide

BizViz Online Test Management System

Version : 1.00

Description :

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Modified By: Bala Ramiah

Business Visualization
Analytics Platform





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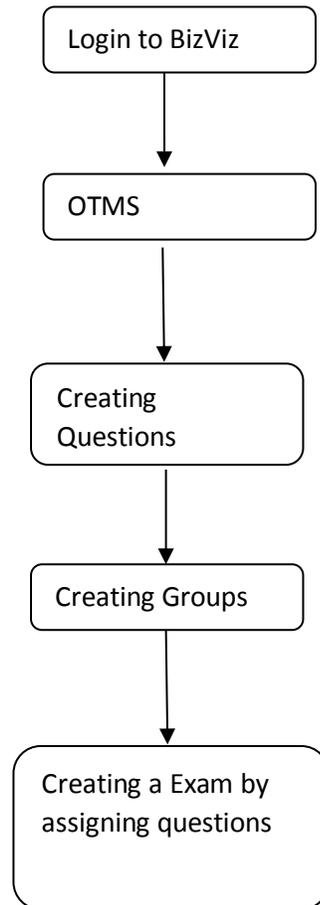
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How to create Test.....

How to add questions to Test.....



Process Flow Diagram



Introduction

We are going to explain the process that is involved in creating a Exam in OTMS.

Phases involved in creating Exam in OTMS

1. Creating Questions
2. Creating Test
3. Assigning questions to Exam

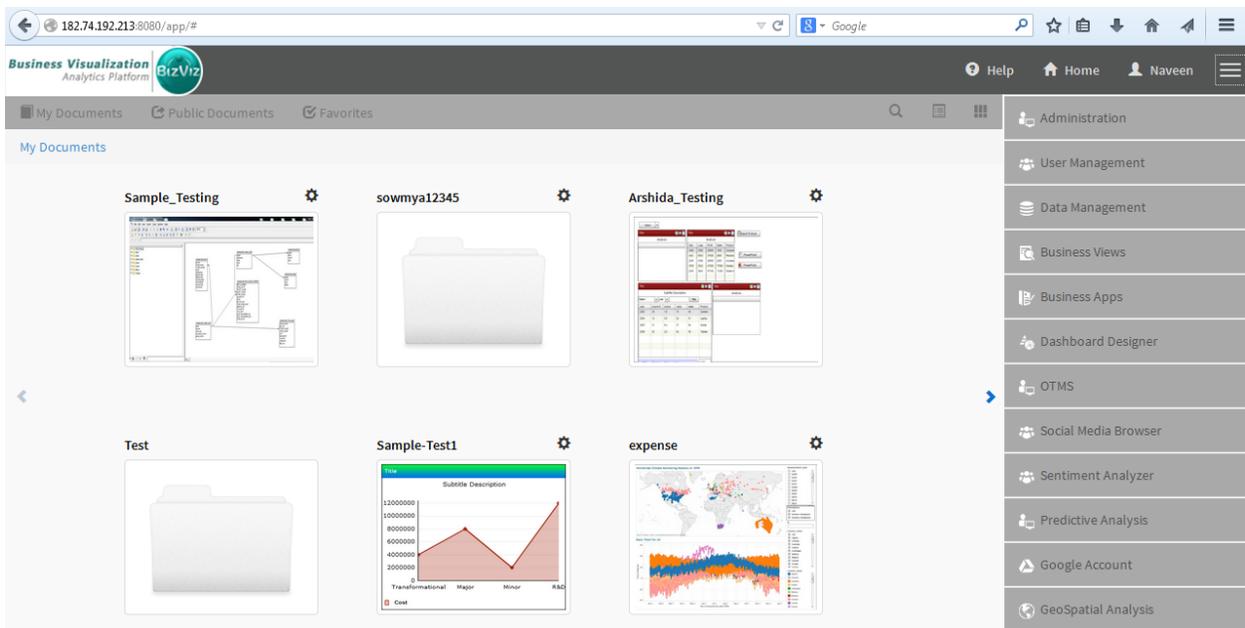
Creating Questions

Step 1: Enter the credentials and click on “**Login**”



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Step 2: Click on the “Menu”  option to display a list of the apps installed.



Step 3: Click on the OTMS application to start creating exams

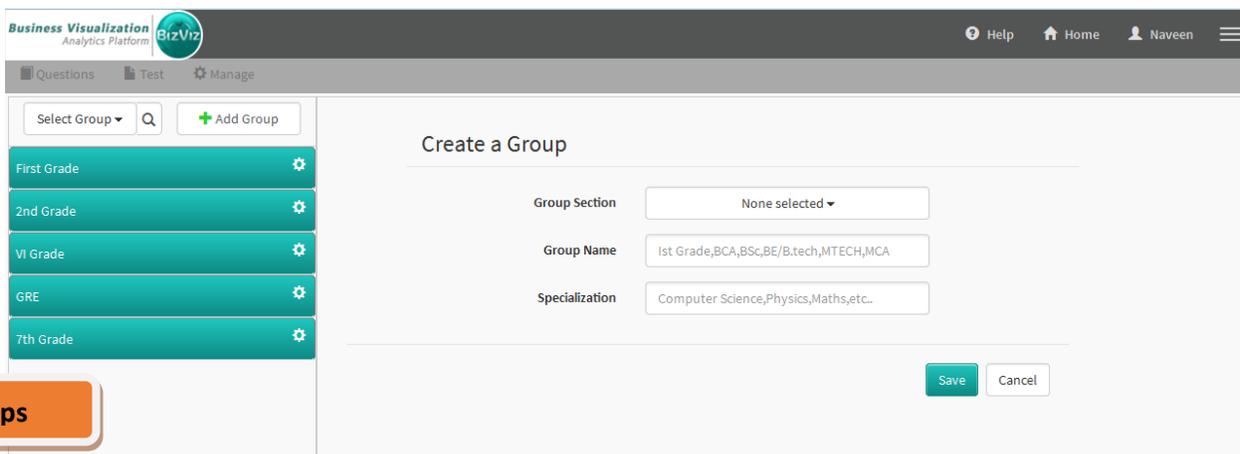




Step 4: Click on the Questions to create a group

Questions>Add Group

Click on the “**Save**” button



Fill in the necessary details

- **Group Section** : Choose the desired from the drop down menu
- **Group Name** : Users choice
- **Specialization** : Users choice

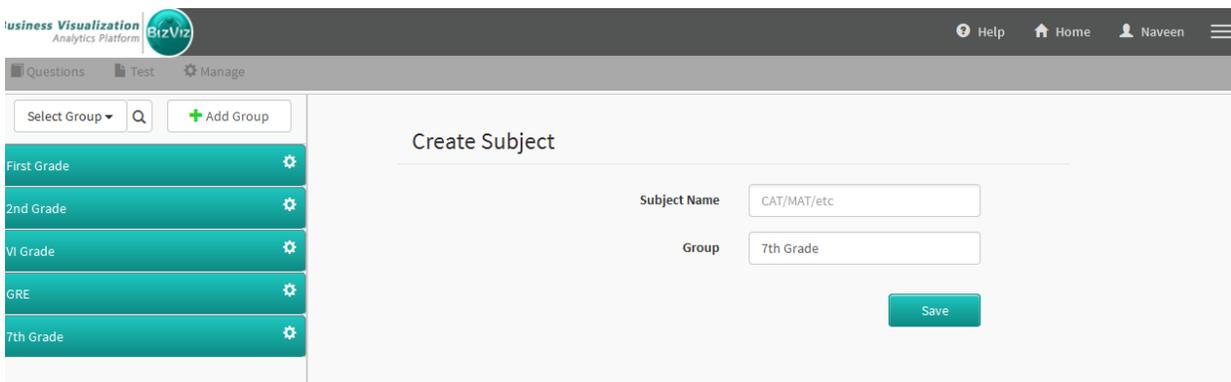
Click on the “**Save**” button

All the groups created will be seen under “**+Add Group**” button as shown in the above fig

Step 5: Click on the settings button “” which is provided on the top of each group to add subject i.e.(shown in the below image)



Step 6: Click on “Add Subject”



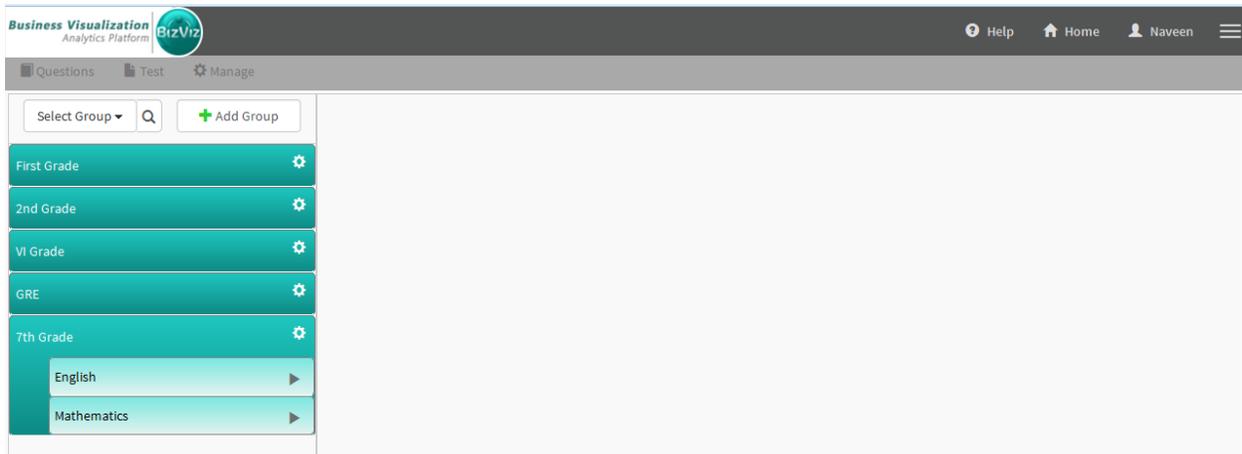
Fill in the necessary details

- Subject Name : Users choice
- Group : Group name (i.e. same as the name given while creating the group)

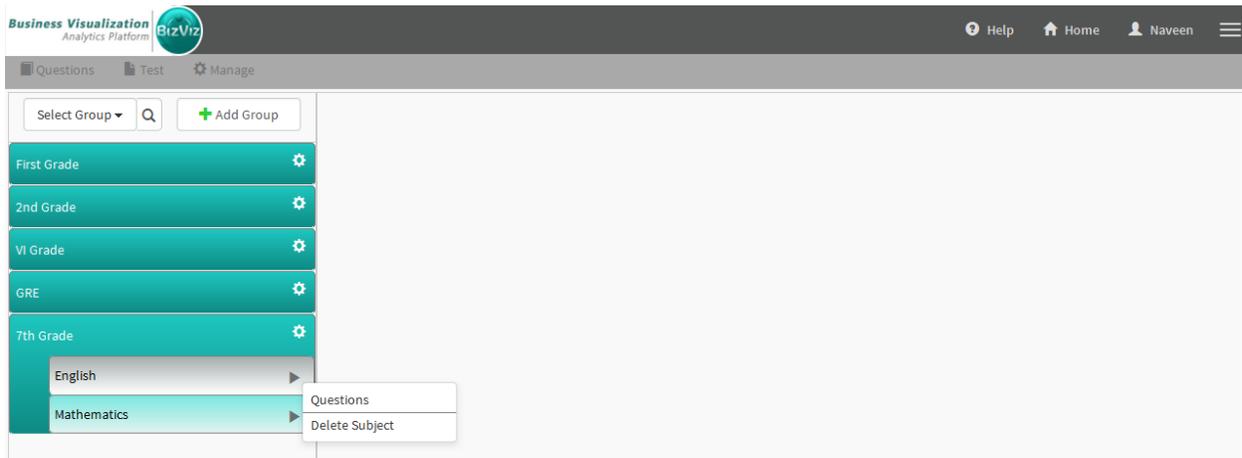
Click on the “SAVE” button

An user can create any number of subjects by repeating the above mentioned process

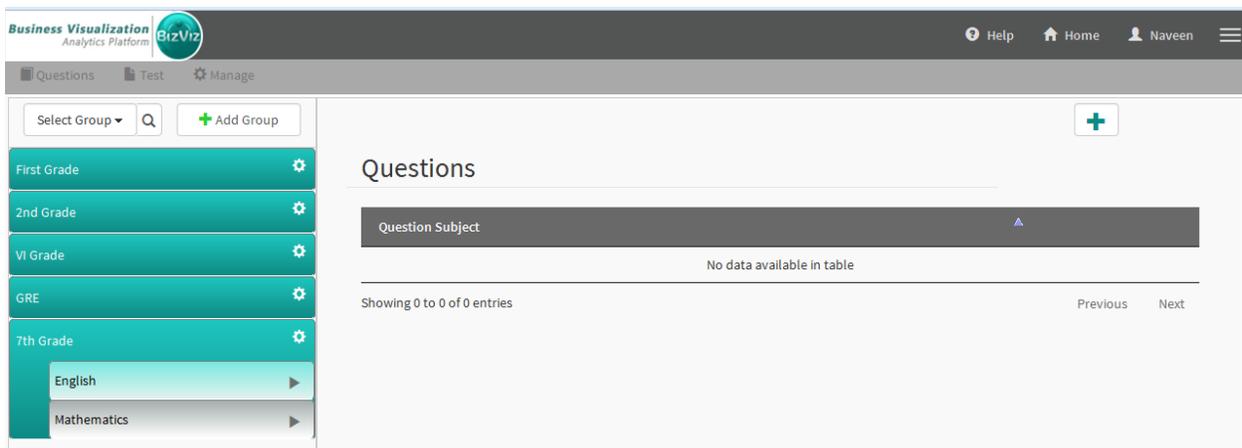
To view the list of subjects the user has created click on the name of the created group to display.i.e.(shown in the below image)

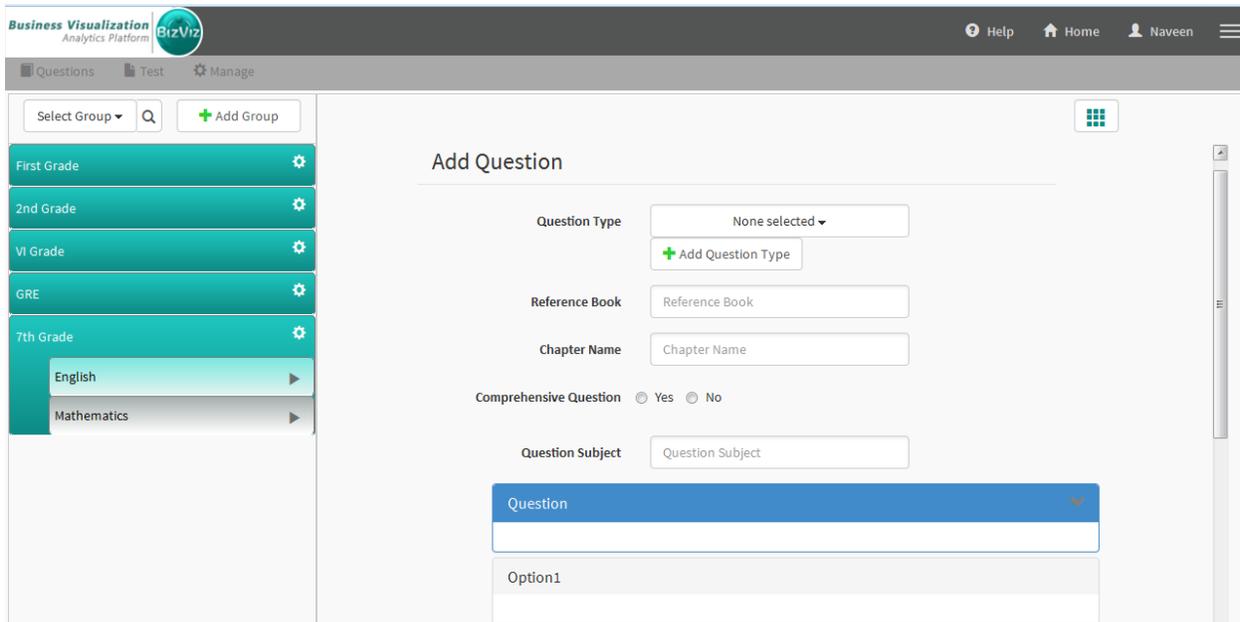


Step 7 : To Add questions for a particular subject click on “Play” icon 



Click on **Question** and select “+” icon on the screen to add question details i.e.(shown in the below image)





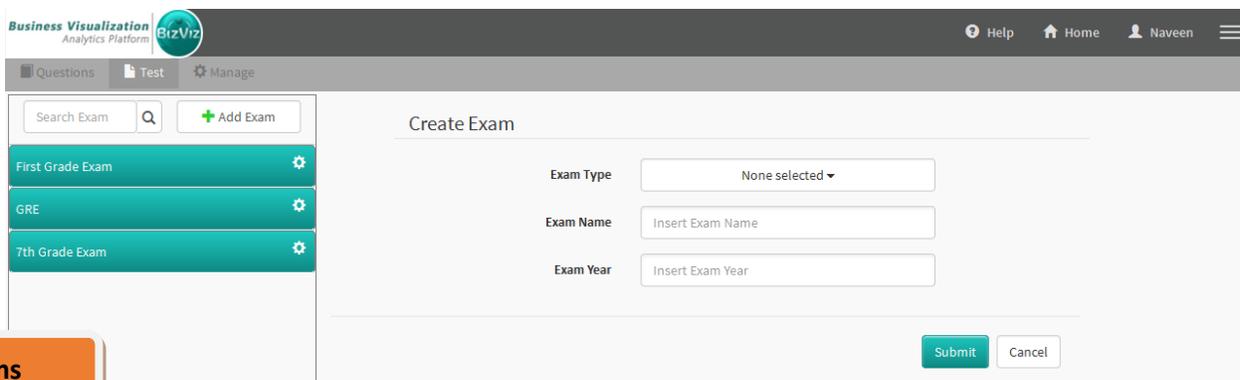
Fill in the necessary details

Click on “**Add Question**” button

Creating Test

In the above process we have created groups and added subjects to the groups later on added questions to each subject. Now we are creating a test for the created group

Step 1: Click on “**Test**” and click on “**+Add Exam**”



Fill in the necessary details

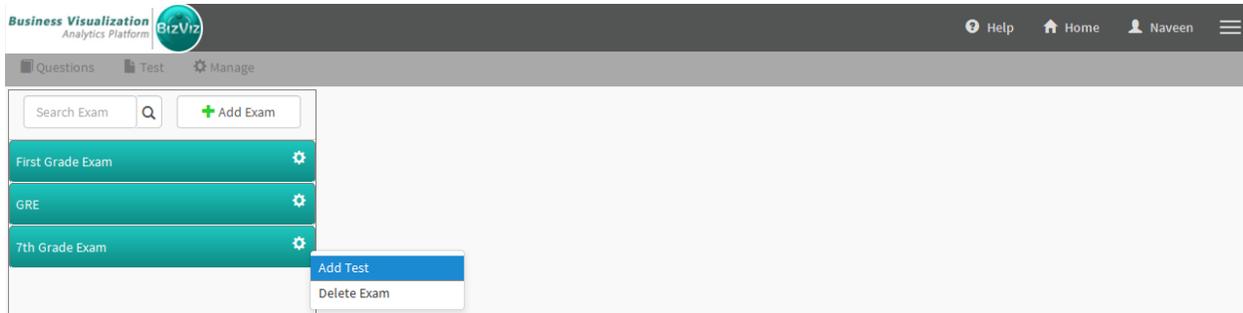
- **Exam Type** : From the dropdown select the option (internal/external)
- **Exam Name** : Give a name to the exam (users choice)
- **Exam Year** : Mention the year

Click on “**Submit**” button to save the created exam

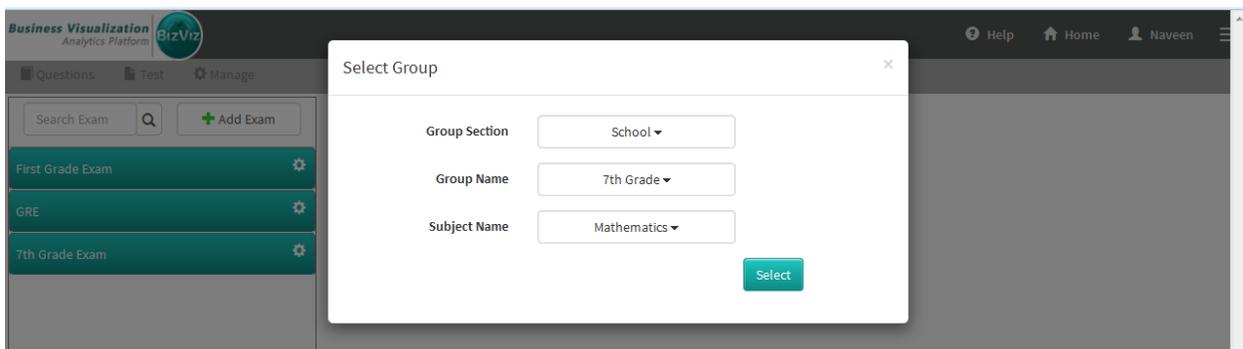
All the exams created by the user will be seen under “**+Add Exam**” button as shown in the above fig

We have successfully created an exam for a group. Now a group may consist of many number of subjects. So we need to create a test for each subject.

Step 2: Click on the group on which user would like to create test (as shown in the below fig)

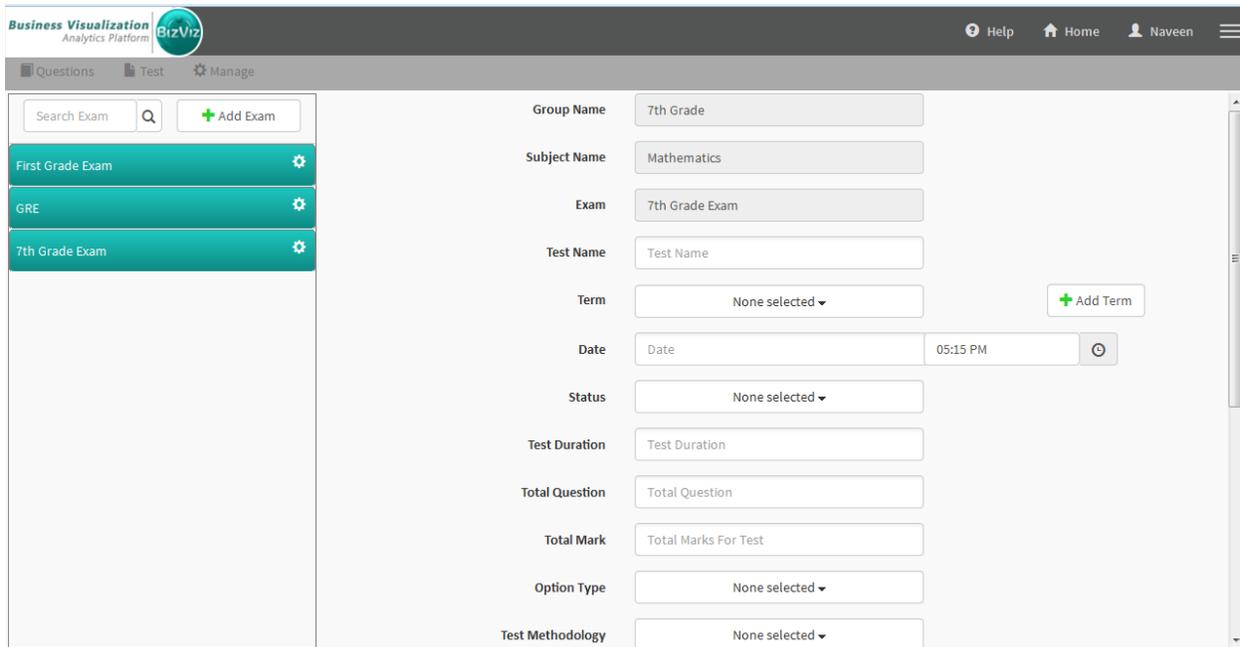


Step 3: By clicking on “Add Test” a pop-up window will display as given below



Select the details according to requirement

And click on “**Select**” button to display the below window



The screenshot displays the 'Manage' section of the BizViz platform. On the left, there is a search bar labeled 'Search Exam' and a '+ Add Exam' button. Below this is a list of exams: 'First Grade Exam', 'GRE', and '7th Grade Exam', each with a gear icon for settings. The main area is a form for creating or editing a test. The form includes the following fields:

- Group Name: 7th Grade
- Subject Name: Mathematics
- Exam: 7th Grade Exam
- Test Name: Test Name
- Term: None selected (with a '+ Add Term' button)
- Date: Date (with a time field set to 05:15 PM)
- Status: None selected
- Test Duration: Test Duration
- Total Question: Total Question
- Total Mark: Total Marks For Test
- Option Type: None selected
- Test Methodology: None selected

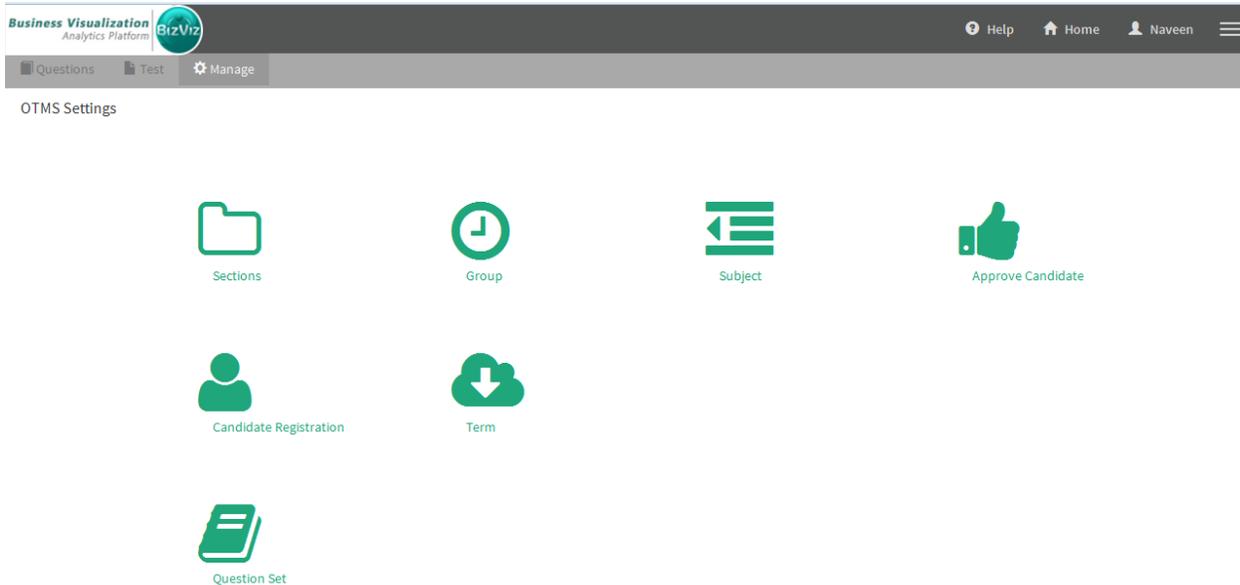
Fill in all the necessary details

And click on **“SAVE”**

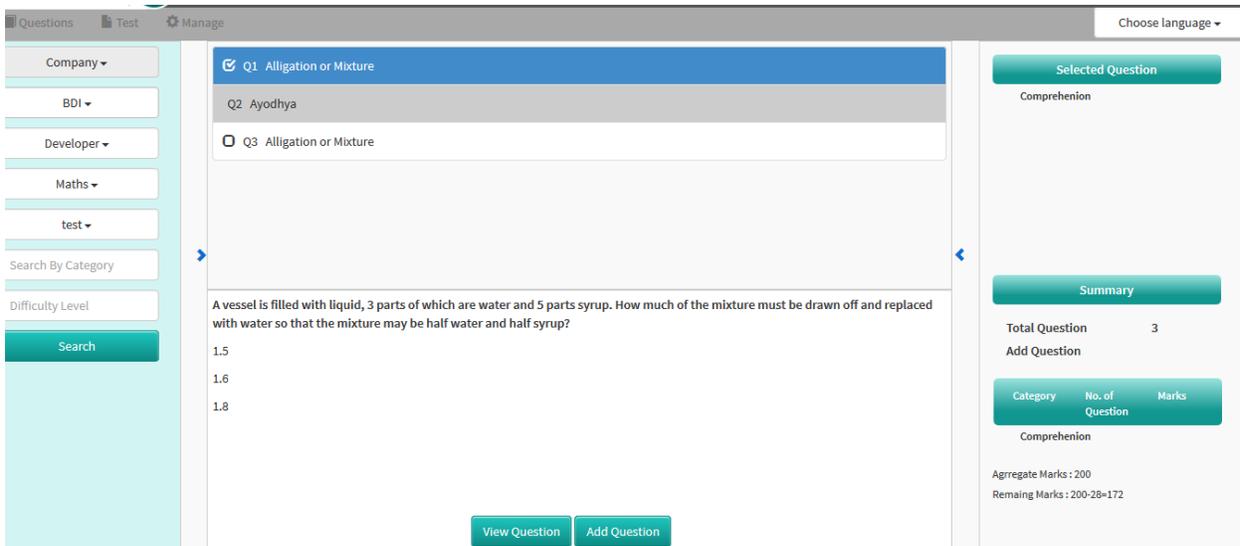
We have successfully created tests for each subject of a particular group. Now we go to **“Manage”** option where the user can assign questions to particular test. (i.e. english, mathematics etc)

Assigning Questions to Exam

Step 1: Click on **Manage** and select **“Question Set”**



Step 2: Use the filters provided on the left side (in the image given below) and select the questions and click on **“Add Question”** button to view them in Exam



Step 3: Now please go to

[http://182.74.192.213:8080/OTMS Examination/](http://182.74.192.213:8080/OTMS_Examination/)

- Select the Exam first
- Select the Test and
- Start the Test

Examination screen will be displayed as shown below



← → 🏠 📄 182.74.192.213:8080/OTMS_Examination/
☆ ☰

test_first_grade

Question 1

A and B can do a job together in 7 days. A is 1 times as efficient as B. The same job can be done by A alone in :

- 1.
- A. 4 days
- 2.
- B. 6 days
- 3.
- C. 8 days
- 4.
- D. 12 days

01: 59: 51

General Knowledge (01: 59: 51)

1

2

○ Answered	0
○ Not Answered	2
○ Marked	
○ Not Visited	1

Mark for Review & Next

Clear Response

Previous

Save & Next

Instructions

Submit

